

# BID APPLICATION FORM

IWAS Wheelchair Fencing



**Date of Application:** \_\_\_\_\_

*\*All Applications must be accompanied by the sanction fee. Applications will not be considered if sanction fee has not been received by IWAS.*

Please read the accompanying appendices to assist you with this bid application. It is understood that the bid document, appendices, and written communications relevant to the event below constitute an integral part of the agreement. For a bid to host a Satellite Competition, please use the separate Satellite Competition form.

Supporting Documents:

<https://wheelchair-fencing.org/competitions/host-a-competition/>

1. IWAS Wheelchair Fencing World Cup Operational Requirements for LOCs
2. IWAS Site Visit Checklist (LOC version)
3. IWAS Wheelchair Fencing Championships Budget Framework

<https://iwasf.com/anti-doping/>

4. IWAS Anti-doping Agreement
5. IWAS Anti-Doping Code

## Section A: Who?

We, (Name of Organisation) \_\_\_\_\_, hereby apply for permission to stage an IWAS Wheelchair Fencing event for the year/s \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile/WhatsApp number: \_\_\_\_\_

What experience does your organisation have in organising wheelchair fencing events? \_\_\_\_\_

## Section B: What?

IWAS Wheelchair Fencing World Cup

IWAS Wheelchair Fencing Zonals Championships

IWAS Wheelchair Fencing World Championships

IWAS Wheelchair Fencing u17&u23 World Championships

IWAS Wheelchair Fencing u17&u23 World Cup

IWAS Wheelchair Fencing Satellite Competition

**SITEVISITS (Compulsory for all new cities, venues and or hotels at least one (1) year before the competition)**

A site visit will be conducted by 2 persons – one technical and one contractual person.



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Please be aware for budgeting purposes that a SECOND site visit will be conducted after the "Award of Bid" for technical and operational meetings by up to 2 people if required.

## Section C: Where?

Proposed City, Country: \_\_\_\_\_

Name of International Airport/s: \_\_\_\_\_

Distance and travel time from airport/s to hotel/s: \_\_\_\_\_

Competition Venue Name and Address: \_\_\_\_\_

Name and website of hotel/s that will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many wheelchair accessible rooms does the hotel/s have in total? \_\_\_\_\_

## Section D: When?

### Year 1

Proposed Dates	Start date	Finish date	Alternative Dates
Arrival			
Classification			
Competition			
Departure			

## Section E: How?

What weapons and categories do you propose to include in the event?

*\*Please note for World and Regional Championships all weapons and categories are required to be offer.*

Please tick the weapon and class	CAT A	CAT B	CAT C
Epee individual (male and female)			
Sabre individual (male and female)			N/A
Foil individual (male and female)			
Epee team (male and female)			
Sabre team (male and female)			N/A
Foil team (male and female)			

*\*Weapon/category will only be required to remain on the event programme if a viable number of entries are received.*

Number of competitors: \_\_\_\_\_

How will teams and officials be transported from and to the airport? Give a brief description.

\_\_\_\_\_  
\_\_\_\_\_



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How will teams and officials be transported between the hotel/s and sport venue if this is not in the same place? Give a brief description...

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- **Anti-doping** must be conducted in compliance with the IWAS Anti Doping Code.

- **Liability Insurance:**

\*Adequate liability insurance must be taken out for the competition.

Will liability insurance be taken out for?

Athletes: **Yes**

Officials: **Yes**

Spectators: **Yes**

Cancellation of the event: **Yes**

Please give details of insurance cover:

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## Section F: Communications

Please provide information about specific needs of the Communication Team for example a Media Work Room, dedicated internet, dedicated seating in the venue, a Mixed Zone.

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What relationship already exist with local media?

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Do you have a relationship with National media in your country? Please give details.

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Please provide details how the LOC will promote the event to ensure maximum awareness in the local and national community and media.

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Will an official event photographer be appointed? **Yes**



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- **BROADCAST:** Please provide details of any plans to broadcast the competition either via livestream or local or national broadcasters including commentary and an outline schedule for example "only finals".

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Please provide the upload speed of the internet in the venue:

1. For broadcast/livestream: \_\_\_\_\_
2. Media use: \_\_\_\_\_

- **TICKETING**

How will the LOC attract spectators to the competition including schools? Please give examples from previous experience. \_\_\_\_\_

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Is the LOC planning to sell tickets or will the event be free to spectators?

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## Section G: Financial Undertakings

- **Budget:**

Please provide a budget outline to proof that all areas of hosting the World Cup has been considered. *\*The application will not be considered if a budget outline is not provided.*

All Applications must be accompanied by the sanction fee.

*\*Unsuccessful bids will be reimbursed.*

<b>National Westminster Bank PLC., PO Box 54, 22 Market Square, Aylesbury, Bucks HP20 1TR, UK</b>	
<b>Account Name:</b>	<b>IWAS</b>
<b>Payment in GBP (£) Sterling</b>	
Account No.	<b>56915985</b>
Sort Code	<b>60-01-31</b>
SWIFT CODE	<b>NWBKGB2L</b>
IBAN	<b>GB79NWBK60013156915985</b>

## Section E: Guarantees and Certifications

Will the World Cup be open to all Wheelchair Fencing countries: **Yes**

If "NO" please explain: \_\_\_\_\_

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We, the Organising Committee, hereby undertake to:

1. Abide by the Rules and Regulations of the Events that they apply for.
2. The name of the competition will start with the words "IWAS Wheelchair Fencing ....."
3. Include IWAS and IWAS Wheelchair Fencing branding on all documentation. The logos will be provided to organising committees as soon as competition has been approved.
4. Provide appointed International Technical officials and Classifiers with the best possible facilities.
5. Provide progress reports at reasonable intervals.
6. Guarantee full financial responsibility for the costs of the organising the event and indemnify IWAS against any possible charges.
7. Supply IWAS with full results in the specified format.

### Organising Committee's Bid Pack to include:

- Proposed budget.
- Letters of support from IWAS Full Member organisation in your country.

**IWAS has the right to withdraw sanction if conditions are not fulfilled. Any dispute arising from this agreement will be dealt with under the law of England & Wales.**

### Signature On behalf of Bidding Organisation:

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

\_\_\_\_\_  
Signature Date: \_\_\_\_\_

Please complete and return this form to the IWAS Head of Sports:  
[wheelchairfencing@iwasf.com](mailto:wheelchairfencing@iwasf.com) and Cc [harry.cootes@iwasf.com](mailto:harry.cootes@iwasf.com)

### **For IWAS Office Use** **Approval**

IWAS WF Sport Commission Chair: Date \_\_\_\_\_

IWAS WF Executive Committee: Date \_\_\_\_\_

